



Section 7.10 Showing Report

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7.10.1 Introduction

To ensure a Quarterly Showing Report is received from each Tribal or Regional Behavioral Health Authority (T/RBHA) in accordance with ADHS/RBHA contracts and ADHS/TRBHA Intergovernmental Agreements (IGAs).

7.10.2 Terms

Definitions for terms are located online at <http://www.azdhs.gov/bhs/definitions/index.php> or <http://www.narbha.org/for-providers/provider-resources/provider-policy-manual/definitions>. The following terms are referenced in this section:

[Certification of Need \(CON\)](#)

[Recertification of Need \(RON\)](#)

7.10.3 Procedures

- a. A “showing report” is a report that demonstrates compliance with federal requirements related to Certification of Need (CON) and Recertification of Need (RON) for RBHA authorized services including hospitals and behavioral health inpatient facilities.
- b. The T/RBHA must:
 - i. Complete the Quarterly Showing Report Certification form [NARBHA Policy Form 7.10.1](#).) including the signature of the T/RBHA’s Medical Director or Chief Executive Officer.
 - ii. Review and attest to the validity of the Quarterly Showing Report.
- c. Regional Behavioral Health Authorities (RBHAs) shall submit a Quarterly Showing Report to the Arizona Department of Health Services/Division of Behavioral Health Services (ADHS/DBHS). The report shall demonstrate compliance with federal CON and RON requirements.
- d. ADHS/DBHS will:
 - i. Complete showing report requirements related to TRBHAs.
 - ii. Submit the following documents to the Arizona Health Care Cost Containment System (AHCCCS) in accordance with the AHCCCS/ADHS Contract:
 - 1. A Showing Report Certification form from each T/RBHA. (See [NARBHA Policy Form 7.10.1](#)),



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- 2. A cover letter signed by the ADHS/DBHS Deputy Director or designee and the ADHS/DBHS Chief Medical Officer that includes the following information:
 - a. A certification that for the previous quarter, methods and procedures existed to ensure that federal requirements for CON and RON were met,
 - b. A statement that a certification submitted by each T/RBHA is attached to the cover letter, and
 - c. A statement identifying that each T/RBHA either had no errors or the number of Title XIX and Title XXI errors for each T/RBHA.

7.10.4 References

The following citations can serve as additional resources for this content area:

- [42 C.F.R. § 456.650](#)
- [AHCCCS/ADHS Contract](#)
- [ADHS/RBHA Contracts](#)
- [ADHS/TRBHA IGAs](#)

7.10.5 PM Forms

[7.10.1 Policy Form Quarterly Showing Report Certification](#)

7.10.6 PM Attachments

None

Signature on file	10/01/14
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Mary Jo Gregory President and Chief Executive Officer	Date
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Signature on file	10/01/14
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Teresa Bertsch, MD Chief Medical Officer	Date
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Reference [ADHS/DBHS Policy 1102](#)