

NARBHA Jail Coordination Protocol

Purpose:

The goal of NARBHA's Jail Coordination Protocol is to help ensure members will receive more support and alternatives to incarceration therefore decreasing involvement and recidivism throughout the criminal justice system.

NARBHA is committed to the collaborative development of mental health & substance abuse diversion programs in Northern Arizona. This commitment comes in response to the overrepresentation of persons with mental illness and drug/alcohol abuse in the criminal justice system (incarceration increases dramatically if the individual has a co-occurring substance use disorder). These programs have evolved from the partnership of local professionals from Law Enforcement, Behavioral Health, Probation, Parole and overall Judicial System. NARBHA's programs range from specialized Drug & Mental Health Courts in larger communities to jail coordination and services in smaller communities. The primary goal of these programs includes increased treatment engagement, improvement in public safety, and effective use of public resources. With these programs becoming operational within the NARBHA region, those members in our communities with mental illness and drug/alcohol abuse now have the opportunity for an improved quality of life by receiving appropriate mental health & substance abuse treatment rather than repetitive involvement with the criminal justice system.

Jail Coordination Requirements for Responsible Agencies

- NARBHA requires all Responsible Agencies to identify staff liaison for Jail Coordination activities.
- Jail Coordination identified staff will arrange to receive/check daily booking lists from the county jail in their geographic catchment area and verify those inmates which are NARBHA eligible members.
- Jail Coordination identified staff will report members incarcerated in county jails to the member's Case Manager.
- Case Manager or identified staff will follow-up with jail staff and member if available regarding psychiatric medications and other member specific needs (medical and psychiatric). Case Manager or identified liaison will contact jail staff or member within 1 business day of member being identified on daily booking log. If provider receives a request from jail staff they must follow up within 2 hours.
- Responsible Agencies are required, per Provider Manual Policy 3.8 Outreach, Engagement, Re-Engagement and Closure to notify AHCCCS via e-mail, when they become aware that an AHCCCS eligible member is incarcerated.

NARBHA Jail Coordination Protocol

AHCCCS has established email addresses for this purpose. For adults age 18 years and older, please use DMSADULTIncarceration@azahcccs.gov.

Outreach and Discharge Follow up Standards for NARBHA Eligible Incarcerated Members

- Per Policy 3.8 Outreach, Engagement, re-Engagement and closure policy behavioral health providers must make follow-up activities when T19 SMI members are released from local jails and detention facilities within 72 hrs.
- Case Manger will follow-up with member face to face or by phone (if member is still incarcerated contact is made to the jail) within 7 days and no later than 10 days to address issues resulting in legal involvement (i.e. - if drug/alcohol related is there a need for treatment, coordination of discharge planning with jail staff if member is still incarcerated).

Responsible Agencies Collaborative Activities

Per NARBHA Joint Protocols AZ Department of Correction and Adult Probation (Provider Manual Policy 4.4.7-F)

- Working in collaboration with the appropriate staff involved with the person.
 - Inviting probation or parole personnel to participate in the development of the behavioral health service plan and all subsequent planning meetings as members of the person's clinical team
 - Actively considering information and recommendations contained in probation or parole case plans when developing the behavioral health service plan
 - Ensuring that upon referral or request, the behavioral health provider evaluates and participates in transition planning prior to the release of eligible persons and arranges and coordinates care upon the person's release (see [Section 3.3, Intake and Referral Process](#)).

Documentation Standards for Responsible Agencies

- Responsible Agencies will document in the treatment plan if a member is actively on probation/parole.
- Progress notes will include coordination and collaboration activities with judicial systems.
- It is not required, but is a best practice to request copies of the terms of probation/parole or conditions set by the court if agreed to by the member and should be a part of the member's medical record.

Mental Health Courts and Drug Courts

NARBHA Jail Coordination Protocol

- Responsible Agencies are required to collaborate with Mental Health Courts for identified SMI (TXIX/TXXI) members in Navajo and Coconino County.
- Responsible Agencies are required to collaborate with Drug Courts in all other counties.

Counties	Mental Health Court	Adult Drug Courts
Coconino	Yes	Yes
Yavapai	No	Yes
Mohave	No	No
Navajo	Yes	Yes
Apache	No	No

Responsible Agencies Reporting Requirements

- Coordination identified staff will report this information [Utilizing Monthly Jail Coordination spreadsheet] to NARBHA's Criminal Justice Coordinator by the 5th of each month (data for the previous month).

NARBHA Criminal Justice Coordinator Activities

- Participates at regular Judicial System Committees in Yavapai and Coconino Counties.
- Annual visits to Responsible Agencies to monitor Jail Coordination activities and provide coaching and technical assistance.
- Provides subject expertise to teams regarding members with complex judicial involvement.
- Analysis's monthly data to identify members with multiple incarcerations for possible care management activities.
- Evaluates Mental Health Courts and Drug courts to provide feedback, technical assistance and elevate issues to AOC.
- Serves as point person for probation, parolee, jails and drug and mental health courts.